



MEDINA PRIMARY SCHOOL

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Tel: 023 9237 5475

Headteacher: Mrs A McGarvey
Deputy Headteacher: Miss R Hammerton

Thursday 26th March 2026

Dear Year 3 Parent/Carer

Year 4 Stubbington Field Visit Monday 22nd March – Thursday 25th March 2027

I am writing to offer your child the opportunity to attend the Year 4 residential visit to Stubbington Study Centre in 2027. It is a wonderful place for a pupil's first school visit away from home. The centre is purpose built for primary children and has a number of permanent staff including a warden, two deputy wardens plus numerous others – which makes Stubbington a very special and safe environment.

The cost of the visit is £230 which includes all food, accommodation, all activities and transport for the visit. This represents excellent value for money as similar residential visits for children, if they are not subsidised, usually cost upwards of £350.

If you pay a relatively small amount on a weekly basis, the full amount will be paid off before the payment deadline date of Friday 30th January 2027. However, the minimum payment schedule below *must* be adhered to:

Friday 1 st May 2026	Non-refundable deposit of £30 paid
Tuesday 30 th June 2026	A minimum of £80 paid towards trip
Wednesday 30 th September 2026	A minimum of £130 paid towards trip
Monday 30 th November 2026	A minimum of £180 paid towards trip
Friday 29 th January 2027	Total amount of £230 paid

Medina pay Stubbington in instalments as listed above; therefore, the payment schedule *must* be adhered to. Failure to adhere to the payment schedule may mean that your child forfeits their place on the trip. Please note that once each instalment date is reached, we will not be able to refund any money – unless the trip is cancelled for medical purposes (you will then be able to apply to Portsmouth City Council for a refund).

If you would like to reserve a space for your child please make payment online, via ScoPay, by Friday 1st May 2026. If you would like assistance with online payments, please email the address at the top of this letter.

Final places will be confirmed to Stubbington on Friday 1st May 2026 and after this date it may not be possible to secure a place for your child. Please note that we are unable to reserve a place without receipt of the £30 deposit.

Further details, will be sent in due course. In the meantime, more information about the centre can be found at www.stubbingtonstudycentre.co.uk.

Attendance on all residential visits is dependent upon good behaviour in school.

Yours sincerely

Mrs A McGarvey
Headteacher